

Information Flow from the LOFR to the AREP

Exercise 3 Overview

Unit 6

Purpose

The purpose of this exercise is to provide participants with an opportunity to discuss the information that the LOFR should provide to the AREP from an Assisting Agency.

Objectives

Students will:

- Be able to identify what information they need to provide to the AREP of an Assisting Agency during a large incident.

Exercise Structure

This exercise is scheduled to last approximately 20 minutes, including small group discussions and presentations of each group's approach and answers. Participants will read the situation, discuss and answer the question in groups, and document on an easel pad their answers. Groups will then present their approach to the full class and discuss.

Rules, Roles, and Responsibilities

Participants will be divided into small groups.

Following are the specific activities/instructions for your participation in the exercise:

1. Within your work group, select a group spokesperson.
2. Review the information provided and assigned by the instructors. Given the information in the situation, answer the question to the best of your ability.
3. Write your answers to the questions on easel pad paper.
4. Present your group's approach to the full class.

Facilitators moderate discussions, answer questions, and provide additional information as required.

Exercise 3 Schedule

Activity	Duration	Participation Type
Exercise Introduction and Overview	2 minutes	Classroom
Discussion/Documentation	10 minutes	Small Groups
Debrief/Review	10 minutes	Classroom

Exercise 3 Questions

It is 1900 hours, and the crowd from an LA Kings hockey game is leaving the Staples Center in downtown Los Angeles. An anonymous call has been received claiming that some type of agent has been released in the crowd and that “thousands will die.” The Public Service Answering Point (PSAP) reports that many 911 calls have come in from surrounding neighborhoods, reporting that a large number of people are ill or are claiming similar symptoms.

You are the Liaison Officer assigned to the incident, and you have been on scene for 30 minutes. You have received a briefing from the IC. She indicated that you should be prepared to deal with a large number of additional federal, state, and local Agency Representatives (AREPs). A few personnel from your agency are available on scene. The IC wants you to hold an AREP Meeting in one hour.

- Given this incident, what information do you as the Liaison Officer need to provide to the AREPs of Assisting Agencies?

Workload Indicators and the Use of Assistants

Exercise 4 Overview

Unit 6

Purpose

The purpose of this exercise is to provide participants with an opportunity think about the workload indicators that may require establishing Assistant LOFR positions.

Objectives

Students will:

- Identify the workload indicators of a given incident scenario
- Determine if assistant LOFRs are needed, and if so, how many

Exercise Structure

This exercise is scheduled to last approximately 20 minutes. As a large group, participants will review a given incident scenario with defined stakeholders. Participants will then divide into small groups and identify the workload of the incident and determine whether or not it is necessary to establish Assistant LOFR positions. If they determine that Assistant LOFRs are necessary, they will also determine how many are needed. Each group will present their list to the rest of the class.

Rules, Roles, and Responsibilities

Following are the specific activities/instructions for your participation in the exercise:

1. Within your work group, select a group spokesperson.
2. Review the information provided and assigned by the instructors. Given the information in the situation, answer the questions to the best of your ability.
3. Write your answers to the questions on easel pad paper.
4. Present your group's approach to the full class.

Facilitators moderate discussions, answer questions, and provide additional information as required.

Exercise 4 Schedule

Activity	Duration	Participation Type
Exercise Introduction	2 minutes	Classroom
Discussion	5 minutes	Small Groups
Debrief/Review	10 minutes	Classroom

Scenario

In the early morning today a Central and Columbia (C&C) freight train derailed and rolled down an embankment along the Roaring River. Parts of the front of the train lay on its side in the river and along the steeply sloping river bank. The area along the river bank is part of the Central City Riverfront Park. The train consisted of 4 diesel locomotives, 23 tank cars (pressurized and non-pressurized), 12 hopper cars, and 2 cryogenic liquid tank cars containing liquid oxygen (LOX). Initial assessment indicates that several of the pressurized tank cars containing chlorine and anhydrous ammonia have ruptured. Two of the liquefied petroleum gas tank cars exploded on impact during the derailment, causing a fire. The hopper cars containing ammonium nitrate lie on their sides, and the contents have spilled onto the banks of the river. The locomotive diesel tanks have ruptured, spilling diesel into the river. The cryogenic tank cars appear to be intact; however, several of the non-pressurized tank cars have released an unknown quantity of crude sulfate turpentine into the river.

The engineer driving the train managed to get to the river bank and is being treated at Central Hospital for serious injuries sustained in the derailment. Central City Police Department cars are on both sides of the river at the derailment. Their police radios pick up a report of a chlorine gas cloud forming immediately downstream from the leaking rail cars. This report was picked up by several citizens who contacted the local news stations in Central City. Reporters from the major local TV, radio, and newspaper news bureaus are on the way to the incident. One of the TV news crews is already shooting pictures. The local TV reporter is asking to do an interview for the evening news, and other reporters are lining up for interviews as well.

There is uncertainty about whom or which agency is in charge of the incident. There is a pervasive rumor that the train engineer's license to operate the engine had expired, but that is being checked out. The neighborhoods immediately adjacent to the spill on both sides of the river are being evacuated due to the danger posed by the chlorine gas. The area about 200 yards from the derailment has been cordoned off. Hazmat crews and rail crews are busy containing the spill and bringing in equipment to remove the derailed cars. The mayor has issued an evacuation order for residents in the surrounding area and is requesting assistance from the state. The Red Cross is establishing an evacuation center at North High School in Central City.

There are rumors that hundreds of coho salmon, a federally listed threatened species have been killed in the river. The Parks Department, County, and State Department of Natural Resources have issued an advisory and closed the river to fishing, recreation, and other uses for 25 miles down river from the rail bridge site.

The Emergency Medical Agency in Liberty County is reporting numerous incidents of burning eyes and lungs. The Central City hospital has exceeded its capability to staff the emergency room. There are numerous water intakes along this stretch of the Roaring River.

Liberty County in the state of Columbia is the largest county in the State in terms of population, including Central City, the largest and densest population center in the State of Columbia. The population of Central City is approximately 149,000 and the metropolitan area population is approximately 302,412. Central City serves as a major transportation hub within the state—commercial river traffic, rail, air, and interstate traffic—and is 40 miles from the Port of Charlotte, on the Big Ocean.

Essential Elements from an Agency Administrator's Briefing

The Incident Command System (ICS) uses the term "Agency Administrator" (AA) as a generic title for the chief executive officer (or designee) who is responsible for that agency's response to an emergency. This title is used temporarily, regardless of that person's normal position title. Another term used for this position is "Agency Official", but it is not a standard ICS title.

An Agency Administrator's (AA's) Briefing is used when an incident exceeds the capability of the agency's normal response organization and an IMT is being assigned. Along with a Delegation of Authority, the AA Briefing is used to convey critical information that the IMT needs to safely and efficiently assume command of the incident and achieve the management goals and objectives of the Agency Administrator.

There may be a large amount of information provided during the AA's briefing that must be sorted, analyzed, prioritized and shared among IMT members. Successful IMTs have developed effective methods of accomplishing this process. Of course, good listening skills are required, but the IMT must also be able to work together to insure that critical intelligence is shared. Sometimes the AA allows time for questions, but not always.

The IMT should conduct a quick, internal Strategy Meeting immediately following the AA briefing. During this meeting the IMT shares the important issues that each member gathered during AA Briefing or may have obtained from other sources up to that point in time. The IC may issue interim direction to the IMT while the Incident Objectives are being established.

Each IMT member must effectively glean the information required for that person's functional area as well as issues that span more than one function. Not everyone will "hear the same thing" even though they are listening to the same briefing. The following are some examples of such information:

- Issues concerns and/or tasks that affect your functional area.
- Issues concerns and/or tasks that are discussed within your functional area, but are important to another function. You must make sure that function is aware of the issue.
- Issues concerns and/or tasks that are discussed about another functional area, but have a significant impact on your activities or requirements. You must insure that team member is aware of the impact on your function.
- Issues concerns and/or tasks that may be important when developing Incident Objectives, Strategy, or Tactics.
- Constraints, legal issues, opportunities or problem areas that others may not have heard.
- Issues concerns and/or tasks that are unclear and will need follow-up or clarification in order to effectively accomplish the task or deal with the issue.

SAMPLE 2.A-06-EPA-400-H0 Agency Administrator's Briefing Checklist

General Information			
Name of Incident:		Type of Incident:	
Incident Start Date:		Approximate Size:	
Time:		Location:	
Cause:			
General Weather Conditions:			
Land Status:			
Local Incident Policy:			
Values Threatened:			
Private /Public Property Threatened:			
Capability of Local Unit to Support Team (Suppression and Support Resources):			

SAMPLE 2.A-06-EPA-400-H0 Agency Administrator's Briefing Checklist

Command Information			
Written Delegation of Authority			
Agency:			
Responsible Official's Representative:			
Time:		Location:	
Transition			
Name of Current Incident Commander:			
Timeframe for Team to Assume Command:			
Date:		Time:	
Recommended Local Participation in IMT Organization:			
Current IC And Staff Roles Desired After Transition:			
Other Incidents in the Area:			
Other Command Organizations (Unified/Area/MAC):			
Local Emergency Operations Center (EOC) Established:			
Trainees Authorized:			
Legal Considerations (i.e. Investigations in Process):			

Command Information (continued)
Known Political Considerations:
Sensitive Residential/Commercial Developments, Resource Values, Archaeology Sites, or other Unique Factors:
Local Social/Economic Considerations:
Private Representatives (e.g. Businesses, NGOs, Utilities, Railroads):
Incident Review Team Assigned (i.e. Audit, Other):

Incident Information	
Incident Information Officer (IIO) Reports to:	
Incident Commander:	Responsible Official:
Local Public Affairs:	Other:
Provide Incident Information Updates to:	
Unit Staff Officers:	Expanded Dispatch:
Local Public Affairs:	Other:
Safety Information	
Accidents and Injuries to Date:	
Condition of Local Personnel:	
Known Hazards:	
Injury and Accident Reporting Procedures:	

Planning Section
General Information:
Access to Fax and Copy Machines:
Access to Computers and Printers:
Existing Pre-Incident Plans:
Other Nearby Incidents Influencing Strategy/Tactics/Resources:
Training Specialist Assigned or Ordered:
Training Considerations:

Planning Section (continued)
Situation Unit:
General Weather Conditions/Forecasts:
Incident Behavior (i.e. flood conditions, earthquake intensity/aftershocks):
Unique Incident Factors/History of Similar Local Incidents:
Resources Unit: (refer to attached resources orders)
Personnel on Incident (General):
Equipment on Incident (General):
Resources on Order (General):
Incident Demobilization Procedures:

Operations Section	
Priorities For Control, Incident Strategic Analysis Approved:	
Current Tactics:	
Incident Accessibility by Engines and Ground Support:	
Air Operations:	
Air Tactical Group Supervisor:	
Fixed Wing Aircraft Assigned:	
Airbase(s):	Telephone:

Operations Section (continued)
Air Operations (continued):
Helicopters Assigned:
Helibase Location:
Crash/Rescue at Helibase:
Flight Hazard Map Available/Known Hazards in Area:
Visibility Conditions:

Logistics Section	
Facilities Unit:	
ICP/Base Pre-Plans?: Yes ☐ No ☐	
ICP/Base Location:	
Shower Facilities:	
Security Considerations:	
Incident Recycling:	
Food Unit:	
Catering Service/Meals Provided:	
Estimated Number for the first three meals:	
Time of First Meal:	
Supply Unit:	
Duty Officer or Coordinator Telephone Number:	
Expanded Dispatch Organization:	
Supply System to be Used (Local Supply Cache):	
Single Point Ordering:	

Logistics Section (continued)	
Communications Unit:	
Communications System(s):	
Temporary	
Mobile Phone Cache Available?:	Yes ☐ No ☐
Local Network Available?:	Yes ☐ No ☐
Landline Access to ICP Available?:	Yes ☐ No ☐
Local Telecomm Technical Available?:	Yes ☐ No ☐
Ground Support Unit:	
Route to ICP/Base:	
Route from ICP/Base to Incident:	
Medical Unit:	
Nearest Hospital or Desired Hospital:	
Nearest Burn Center, Trauma Center:	
Nearest Air Ambulance:	

Finance/Administration Section
Name of Incident Responsible Official Representative:
Name of Incident Financial Advisor (if assigned):
Agreements and Annual Operating Plans in Place:
Jurisdictional Agencies Involved:
Need for Cost-Share Agreement:
Cost Unit:
Financial Considerations:
Cost Collection or Trespass:
Job Codes in Use:

Finance/Administration Section (continued)
Procurement Unit:
Buying Team in Place or Ordered:
Contracting Officer Assigned :
Copy of Local Service and Supply Plan Provided:
Is All Equipment Inspected and Under Agreement?:
Compensation/Claims Unit:
Potential Claims:
Status of Claims/Accident Reports:
Time Unit:
Payroll Procedure Established for Time and Attendance Transmittal:

Incident Briefing Package Checklist

Report of Incident Dispatch Action

Resource, Overhead, and Equipment Order Forms completed to date

Incident Status Summary, ICS-209 ____/____/____

Five sets of topographic maps covering the incident area and areas which might be affected by the incident and five local road maps or atlases

Incident Area Aerial Photo(s)

Local plans or documents containing emergency actions

Weather Forecast

ISA for Incident

Responsible Official's Delegation of Authority to the Incident Commander

Responsible Official's Briefing to the Incident Management Team Form

Unit Service and Supply Plan

Local Key Contact Phone List

Incident Briefing (ICS 201)

1. Incident Name: Train	2. Incident Number:	3. Date/Time Initiated: Date: 1/22 Time: 0630
4. Map/Sketch (include sketch, showing the total area of operations, the incident site/area, impacted and threatened areas, overflight results, trajectories, impacted shorelines, or other graphics depicting situational status and resource assignment):		
5. Situation Summary and Health and Safety Briefing (for briefings or transfer of command): Recognize potential incident Health and Safety Hazards and develop necessary measures (remove hazard, provide personal protective equipment, warn people of the hazard) to protect responders from those hazards.		
6. Prepared by: Name: <u>Ed Geraghty/ T. Langone</u> Position/Title: <u>IC</u> Signature: _____		
ICS 201, Page 1		Date/Time: <u>1/22 0630</u>

INCIDENT BRIEFING (ICS 201)

1. Incident Name: Train	2. Incident Number:	3. Date/Time Initiated: Date: 1/22 Time: 0630
7. Current and Planned Objectives: 1. Protect public and responder safety a. Treat injured b. Evacuate area for ½ mile north of the incident / 1 mile south ½ mile to either side c. Establish an incident perimeter for site security 2. Contain the incident a. Control existing fires and take action to prevent new ones b. Identify and contain materials on the train c. Contain materials flowing into and down the river		
8. Current and Planned Actions, Strategies, and Tactics:		
Time:	Actions:	
0615	On arrival, found train derailment on banks of Roaring River. Unknown # of cars or contents. Some are obviously leaking, some are burning. E6, E8, T8, R8 on scene assessing rescue and fire. Squad 1 is working on Haz Mat identification. CCPD on scene establishing perimeter. CS 140, CC 141, CC142, And CC 143. Requesting Unified Command with CS 140. EMS units 1, 8, and 6 are on scene checking for injured	
0626	Requesting an Information officer to the scene	
0645	CCPD continuing with evacuations requesting assistance from other City units as well as Liberty County Sheriff and Columbia State Police. Placing a request for an evacuation center to be set up by Red Cross E-6 identified propane as among the burning tank cars – increasing evacuation distance to one mile radius. 17 th St. (north) Z St. (east) 29 th St. (south) L St. (west)	
0650	Requesting representatives from Columbia State Fish and Game and C&C Railroad respond to scene.	
0715	Requesting the local Type 3 Incident Management Team respond	
6. Prepared by: Name: <u>Ed Geraghty/ T. Langone</u> Position/Title: _____ Signature: _____		
ICS 201, Page 2		Date/Time: 1/22 0630 _____

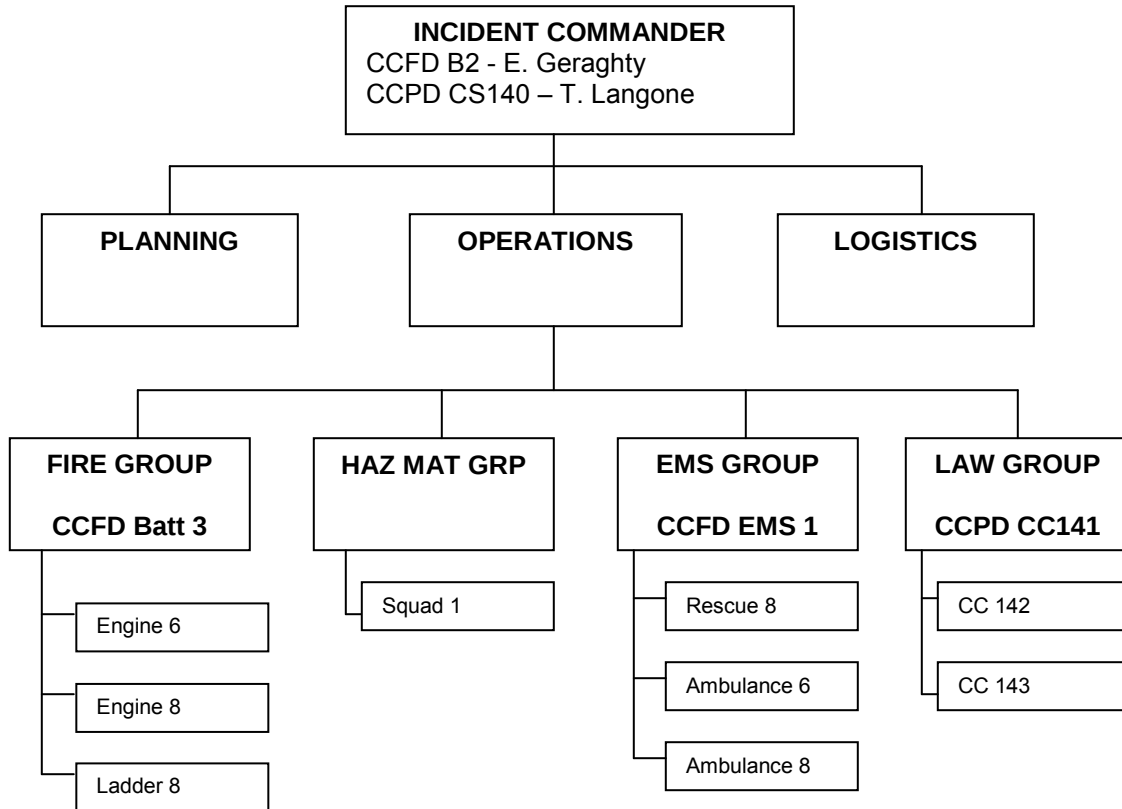
INCIDENT BRIEFING (ICS 201)

1. Incident Name:
Train

2. Incident Number:

3. Date/Time Initiated:
Date: 1/22 Time: 0630

9. Current Organization (fill in additional organization as appropriate):



6. Prepared by: Name: Ed Geraghty/ T. Langone Position/Title: _____ Signature: _____

ICS 201, Page 3

Date/Time: 1/22 0630

INCIDENT BRIEFING (ICS 201)

1. Incident Name: Train		2. Incident Number:		3. Date/Time Initiated: Date: 1/22 Time: 0630	
10. Resource Summary:					
Resource	Resource Identifier	Date/Time Ordered	ETA	Arrived	Notes (location/assignment/status)
Incident Commander	Ed Geraghty CCFD Battalion 2			X	Unified Command
Engine	CCFD E-6 T. Higgins + 2			X	Fire Group
Engine	CCFD Engine 8 M. Boyle + 2			X	Fire Group
DIVS	B. Fahey CCFD BAT 3			X	Fire Group Supervisor
Ladder	Ladder 8 CCFD P. Brown + 3			X	Fire Group
Rescue	CCFD Rescue 8 M. D'Auria +3			X	EMS Group
Squad	CCFD Squad 1 D. Devlin +3			X	Haz Mat Group
Incident Commander	T. Langone CCPD CS 140			X	Unified Command
DIVS	K. Donnelly CCEMS EMS 1			X	EMS Group Supervisor
Ambulance	CCEMS Ambulance 6 C. Garbarini + 1			X	EMS Group
Ambulance	CCEMS Ambulance 8 J. Ginley +1			X	EMS Group
DIVS	B. Hickey CCPD CC141			X	Law Group Supervisor
Patrol	CCPD CC 142 M. Lynch + 1			X	Law Group
Patrol	CCPD CC 143 J. Marshall + 1			X	Law Group
PIO			0730	☐	
Agency Representative	Columbia Fish & Game		1130	☐	
PSC			0830	☐	
6. Prepared by: Name: <u>Ed Geraghty/ T. Langone</u> Position/Title: _____ Signature: _____					
ICS 201, Page 4		Date/Time: 1/22 0630 _____			

INCIDENT OBJECTIVES (ICS 202)

1. Incident Name: C & C Train Derailment	2. Operational Period: Date From: 1/22 Time From: 1200	Date To: 1/22 Time To: 2400															
3. Objective(s): Provide for the safety of the public and a safe work environment for all responders. Identify current and potential hazardous materials releases and potential impacts to the public and environment, including: Human Exposure, Municipal Water Supplies, Air Quality, Flora & Fauna Establish safety mitigations for firefighters and extinguish fires as soon as possible. Prepare and initiate a plan to contain and prevent further release of hazardous materials by 1200 hrs tomorrow. Complete a damage survey within 24 hrs. Establish HAZMAT clean up activities with a target completion time of 72 hrs. Return all public facilities used for the response to at least minimal operational condition within 48 hrs.																	
4. Operational Period Command Emphasis: Conduct all activities following ICS principals and highest level of interagency cooperation. Operations provide assistance to the PIO for media access. Follow local radio protocols to minimize over use of assigned frequencies.																	
General Situational Awareness Fog and low clouds through about 1100 then clearing. Maximum Temperature 58 – 62. Minimum Relative Humidity 60 – 64%. Winds light southwest to 4 MPH turning northwest after about 1600. A high pressure ridge is bringing stable conditions to the area so expect return of fog to the area tonight. Remember, that appropriate PPE MUST be worn at all times. If you do not have PPE, order thru the Logistics Section Chief.																	
5. Site Safety Plan Required? Yes ☒ No ☐ Approved Site Safety Plan(s) Located at: ICP																	
6. Incident Action Plan (the items checked below are included in this Incident Action Plan): <table style="width: 100%;"> <tr> <td>☒ ICS 202</td> <td>☒ ICS 206</td> <td><u>Other Attachments:</u></td> </tr> <tr> <td>☒ ICS 203</td> <td>☐ ICS 207</td> <td>☒ Traffic Plan</td> </tr> <tr> <td>☒ ICS 204</td> <td>☒ ICS 208</td> <td>☐ _____</td> </tr> <tr> <td>☒ ICS 205</td> <td>☒ Map/Chart</td> <td>☐ _____</td> </tr> <tr> <td>☐ ICS 205A</td> <td>☐ Weather Forecast/Tides/Currents</td> <td>☐ _____</td> </tr> </table>			☒ ICS 202	☒ ICS 206	<u>Other Attachments:</u>	☒ ICS 203	☐ ICS 207	☒ Traffic Plan	☒ ICS 204	☒ ICS 208	☐ _____	☒ ICS 205	☒ Map/Chart	☐ _____	☐ ICS 205A	☐ Weather Forecast/Tides/Currents	☐ _____
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☒ ICS 205	☒ Map/Chart	☐ _____															
☐ ICS 205A	☐ Weather Forecast/Tides/Currents	☐ _____															
7. Prepared by: Name: S. Lewotsky Position/Title: Planning Section Chief Signature: <i>S. Lewotsky</i>																	
8. Approved by Incident Commander: Name: J. Harper Signature: <i>J. Harper</i>																	
ICS 202	IAP Page 1	Date/Time: 1/22 1000hrs															

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ORGANIZATION ASSIGNMENT LIST (ICS 203)

1. Incident Name:		2. Operational Period: Date From: _____ Date To: _____ Time From: _____ Time To: _____	
3. Incident Commander(s) and Command Staff:		7. Operations Section:	
IC/UCs		Chief	
		Deputy	
Deputy		Staging Area	
Safety Officer		Branch	
Public Info. Officer		Branch Director	
Liaison Officer		Deputy	
4. Agency/Organization Representatives:		Division/Group	
Agency/Organization	Name	Division/Group	
		Division/Group	
		Division/Group	
		Division/Group	
		Branch	
		Branch Director	
		Deputy	
5. Planning Section:		Division/Group	
Chief		Division/Group	
Deputy		Division/Group	
Resources Unit		Division/Group	
Situation Unit		Division/Group	
Documentation Unit		Branch	
Demobilization Unit		Branch Director	
Technical Specialists		Deputy	
		Division/Group	
		Division/Group	
		Division/Group	
6. Logistics Section:		Division/Group	
Chief		Division/Group	
Deputy		Air Operations Branch	
Support Branch		Air Ops Branch Dir.	
Director			
Supply Unit			
Facilities Unit		8. Finance/Administration Section:	
Ground Support Unit		Chief	
Service Branch		Deputy	
Director		Time Unit	
Communications Unit		Procurement Unit	
Medical Unit		Comp/Claims Unit	
Food Unit		Cost Unit	
9. Prepared by: Name: _____ Position/Title: _____ Signature: _____			
ICS 203	IAP Page _____	Date/Time: _____	

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ASSIGNMENT LIST (ICS 204)

1. Incident Name: C & C Train Derailment		2. Operational Period: Date From: 1/22 Date To: 1/22 Time From: 1200 Time To: 2400		3. Branch: Division: Group: Fire/Rescue Staging Area:																																																
4. Operations Personnel: <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;"><u>Name</u></td> <td style="width: 50%;"><u>Contact Number(s)</u></td> </tr> <tr> <td>Operations Section Chief: George Cason</td> <td>Command Channel 454-555-8383</td> </tr> <tr> <td colspan="2">Branch Director: _____</td> </tr> <tr> <td>Division/Group Supervisor: M. Chambers</td> <td>Command & TAC1 454-555-2928</td> </tr> </table>					<u>Name</u>	<u>Contact Number(s)</u>	Operations Section Chief: George Cason	Command Channel 454-555-8383	Branch Director: _____		Division/Group Supervisor: M. Chambers	Command & TAC1 454-555-2928																																								
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5. Resources Assigned: <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 20%;">Resource Identifier</th> <th style="width: 20%;">Leader</th> <th style="width: 10%;"># of Persons</th> <th style="width: 40%;">Contact (e.g., phone, pager, radio frequency, etc.)</th> <th style="width: 30%;">Reporting Location, Special Equipment and Supplies, Remarks, Notes, Information</th> </tr> </thead> <tbody> <tr> <td>S/T 3166 C</td> <td>J. Acosta</td> <td>15</td> <td>TAC 1 ph 454-555-5677</td> <td>DP 1 1215hrs</td> </tr> <tr> <td>S/T 3167 C</td> <td>M. Blair</td> <td>15</td> <td>TAC 1 ph 454-555-4433</td> <td>DP 1 1215hrs</td> </tr> <tr> <td>HazMat 16</td> <td>B. Beadnell</td> <td>7</td> <td>TAC 1/3 ph 454-555-5632</td> <td>DP 1 1215hrs</td> </tr> <tr> <td>Hvy Rescue Crew 12</td> <td>J. Hanrahan</td> <td>2</td> <td>TAC 1 ph 454-555-5637</td> <td>DP 1 1215hrs</td> </tr> <tr> <td>EMS ALS CC 1</td> <td>D. Clark</td> <td>2</td> <td>TAC 1 ph 454-555-5673</td> <td>DP 1 1215hrs</td> </tr> <tr> <td>EMS BLS CC 2</td> <td>E. Smith</td> <td>2</td> <td>TAC 1 ph 454-555-5671</td> <td>DP 1 1215hrs</td> </tr> <tr> <td>Asst SOFR</td> <td>S. Salls</td> <td>1</td> <td>TAC 1 ph 454-555-5655</td> <td>DP 1 1215hrs</td> </tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td></tr> </tbody> </table>			Resource Identifier	Leader	# of Persons	Contact (e.g., phone, pager, radio frequency, etc.)	Reporting Location, Special Equipment and Supplies, Remarks, Notes, Information	S/T 3166 C	J. Acosta	15	TAC 1 ph 454-555-5677	DP 1 1215hrs	S/T 3167 C	M. Blair	15	TAC 1 ph 454-555-4433	DP 1 1215hrs	HazMat 16	B. Beadnell	7	TAC 1/3 ph 454-555-5632	DP 1 1215hrs	Hvy Rescue Crew 12	J. Hanrahan	2	TAC 1 ph 454-555-5637	DP 1 1215hrs	EMS ALS CC 1	D. Clark	2	TAC 1 ph 454-555-5673	DP 1 1215hrs	EMS BLS CC 2	E. Smith	2	TAC 1 ph 454-555-5671	DP 1 1215hrs	Asst SOFR	S. Salls	1	TAC 1 ph 454-555-5655	DP 1 1215hrs										
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EMS ALS CC 1	D. Clark	2	TAC 1 ph 454-555-5673	DP 1 1215hrs																																																
EMS BLS CC 2	E. Smith	2	TAC 1 ph 454-555-5671	DP 1 1215hrs																																																
Asst SOFR	S. Salls	1	TAC 1 ph 454-555-5655	DP 1 1215hrs																																																
6. Work Assignments: Continue containment and extinguishment of LPG cars and other fires. Eliminate any potential ignition sources. Search for injured where safe to do so.																																																				
7. Special Instructions: Make sure everyone is wearing proper PPE! Escape signal will be three (3) blasts on an engine air horn. Establish Gross Decon. Monitor Equipment Use. Post Lookouts and monitor runoff.																																																				
8. Communications (radio and/or phone contact numbers needed for this assignment): <table style="width: 100%; border-collapse: collapse;"> <tr> <th style="width: 35%;"><u>Name/Function</u></th> <th><u>Primary Contact: indicate cell, pager, or radio (frequency/system/channel)</u></th> </tr> <tr> <td>Command / Command/Control</td> <td>CC net Channel 1 T/R 154.900 Command (IC, OSC, Group Sups and Medical Emergencies)</td> </tr> <tr> <td>TAC 1 / Tactical</td> <td>CC net Channel 2 T/R 154.385 Tactical Fire/Rescue</td> </tr> <tr> <td>TAC 2 / Tactical</td> <td>CC net Channel 3 T/R 160.050 Tactical Law Enforcement</td> </tr> <tr> <td>TAC 3 / HazMat Entry</td> <td>CC net Channel 8 T/R 155.040 Tactical HazMat Entry only</td> </tr> </table>					<u>Name/Function</u>	<u>Primary Contact: indicate cell, pager, or radio (frequency/system/channel)</u>	Command / Command/Control	CC net Channel 1 T/R 154.900 Command (IC, OSC, Group Sups and Medical Emergencies)	TAC 1 / Tactical	CC net Channel 2 T/R 154.385 Tactical Fire/Rescue	TAC 2 / Tactical	CC net Channel 3 T/R 160.050 Tactical Law Enforcement	TAC 3 / HazMat Entry	CC net Channel 8 T/R 155.040 Tactical HazMat Entry only																																						
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9. Prepared by: Name: F. Sheets Position/Title: RESL Signature:																																																				
ICS 204	IAP Page 3	Date/Time: 1/22 1000																																																		

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ASSIGNMENT LIST (ICS 204)

1. Incident Name: C & C Train Derailment		2. Operational Period: Date From: 1/22 Date To: 1/22 Time From: 1200 Time To: 2400		3. Branch: Division: Group: Haz Mat Staging Area:											
4. Operations Personnel: <u>Name</u> <u>Contact Number(s)</u> Operations Section Chief: <u>George Cason</u> Command channel ph 454-555-8383 Branch Director: _____ Division/Group Supervisor: <u>M. Duncan</u> Command and Channel 2 tac ph 555-3978				Reporting Location, Special Equipment and Supplies, Remarks, Notes, Information											
5. Resources Assigned:		# of Persons	Contact (e.g., phone, pager, radio frequency, etc.)	Resource Identifier Leader											
Engine 12		3	Channel 2 ph 454-555-8493	DP 1 1215hrs											
Engine 14		3	Channel 2 ph 454-555-8488	DP 1 1215hrs											
HazMat 6		7	Channel 2/8 ph 454-555-8466	DP 1 1215hrs											
HazMat 7		7	Channel 2/8 ph 454-555-8455	DP 1 1215hrs											
HazMat 9		7	Channel 2/8 ph 454-555-8444	DP 1 1215hrs											
Asst SOFR		1	Channel 2 ph 454-555-8498	DP 1 1215hrs											
RR Haz Mat Specialist		1	Channel 2/8 ph 454-555-8793	DP 1 1215hrs											
F&G Specialist		1	Channel 2 ph 454-555-8693	DP 1 1215hrs											
6. Work Assignments: Complete identification of train contents. Coordinate with Fire/Rescue Group. Contain spills around train and down river. Provide decontamination for all personnel.															
7. Special Instructions: Make sure everyone is wearing proper PPE! Escape signal will be three (3) blasts on an engine air horn. Establish Gross Decon. Monitor Equipment Use. Post Lookouts and monitor runoff.															
8. Communications (radio and/or phone contact numbers needed for this assignment): <table style="width: 100%; border-collapse: collapse;"> <tr> <th style="width: 40%; text-align: left;">Name/Function</th> <th style="text-align: left;">Primary Contact: indicate cell, pager, or radio (frequency/system/channel)</th> </tr> <tr> <td>Command / Command/Control</td> <td>CC net Channel 1 T/R 154.900 Command (IC, OSC, Group Sups and Medical Emergencies)</td> </tr> <tr> <td>TAC 1 / Tactical</td> <td>CC net Channel 2 T/R 154.385 Tactical Fire/Rescue</td> </tr> <tr> <td>TAC 2 / Tactical</td> <td>CC net Channel 3 T/R 160.050 Tactical LE</td> </tr> <tr> <td>TAC 3 / HazMat Entry</td> <td>CC net Channel 8 T/R 155.040 Tactical HazMat Entry</td> </tr> </table>						Name/Function	Primary Contact: indicate cell, pager, or radio (frequency/system/channel)	Command / Command/Control	CC net Channel 1 T/R 154.900 Command (IC, OSC, Group Sups and Medical Emergencies)	TAC 1 / Tactical	CC net Channel 2 T/R 154.385 Tactical Fire/Rescue	TAC 2 / Tactical	CC net Channel 3 T/R 160.050 Tactical LE	TAC 3 / HazMat Entry	CC net Channel 8 T/R 155.040 Tactical HazMat Entry
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TAC 2 / Tactical	CC net Channel 3 T/R 160.050 Tactical LE														
TAC 3 / HazMat Entry	CC net Channel 8 T/R 155.040 Tactical HazMat Entry														
9. Prepared by: Name: <u>F. Sheets</u> Position/Title: <u>RESL</u> Signature: <u><i>F. Sheets</i></u>															
ICS 204		IAP Page <u>4</u>		Date/Time: <u>1/22 1000</u>											

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ASSIGNMENT LIST (ICS 204)

1. Incident Name: C & C Train Derailment		2. Operational Period: Date From: 1/22 Date To: 1/22 Time From: 1200 Time To: 2400		3. Branch: Division: Group: Law Enforcement Staging Area:	
4. Operations Personnel: <u>Name</u> <u>Contact Number(s)</u> Operations Section Chief: <u>George Cason</u> <u>Command Channel</u> <u>ph 454-555-8383</u> Branch Director: _____ Division/Group Supervisor: <u>B. Adams</u> <u>Command and Tac 3</u> <u>555-1892</u>				Reporting Location, Special Equipment and Supplies, Remarks, Notes, Information	
5. Resources Assigned:		# of Persons	Contact (e.g., phone, pager, radio frequency, etc.)		
Resource Identifier	Leader				
L E S/T #11	B. Kelly	10	Tac 3 ph 454-555-3456	DP 2 1215hrs	
L E S/T #12	K. Howell	10	Tac 3 ph 454-555-3455	DP 2 1215hrs	
L E S/T #13	T. Pulcher	10	Tac 3 ph 454-555-3424	DP 2 1215hrs	
L E S/T #14	P. Schreffler	10	Tac 3 ph 454-555-3412	DP 2 1215hrs	
L E S/T #15	D. Olsen	10	Tac 3 ph 454-555-3489	DP 2 1215hrs	
Boat #45	J. Mainwaring	3	Tac 3 ph 454-555-3411	DP 2 1215hrs	
Boat # 46	P. Duprey	3	Tac 3 ph 454-555-3422	DP 2 1215hrs	
Asst SOFR	L. Downan	1	Tac 1/3 ph 454-555-3444	DP 2 1215hrs	

6. Work Assignments:

 Maintain perimeter, restrict access to authorized personnel. N (17th St), E (Z St), S (29th St), W (L St). Complete any evacuation within the perimeter.

 Continue river closure

7. Special Instructions:

 Make sure all Escape Routes are Identified.

 Control and maintain safe traffic patterns for evacuees.

 Monitor equipment use.

8. Communications (radio and/or phone contact numbers needed for this assignment):

<u>Name/Function</u>	<u>Primary Contact: indicate cell, pager, or radio (frequency/system/channel)</u>
Command / Command/Control	CC net Channel 1 T/R 154.900 Command (IC, OSC, Group Sups and Medical Emergencies)
TAC 1 / Tactical	CC net Channel 2 T/R 154.385 Tactical Fire/Rescue
TAC 3 / Tactical	CC net Channel 3 T/R 160.050 Tactical Law Enforcement
/	

9. Prepared by: Name: F. Sheets Position/Title: RESL Signature: 

ICS 204

IAP Page 5

Date/Time: 1/22 1000

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ASSIGNMENT LIST (ICS 204)

1. Incident Name: C & C Train Derailment		2. Operational Period: Date From: 1/22 Date To: 1/22 Time From: 1200 Time To: 2400		3. Branch: Division: Group: EMS Staging Area:									
4. Operations Personnel: <u>Name</u> <u>Contact Number(s)</u> Operations Section Chief: <u>George Cason</u> <u>Commmand Channel 555-8787</u> Branch Director: _____ Division/Group Supervisor: <u>B. Myers</u> <u>Tac 1 555-5432</u>				Reporting Location, Special Equipment and Supplies, Remarks, Notes, Information									
5. Resources Assigned:		# of Persons	Contact (e.g., phone, pager, radio frequency, etc.)										
Resource Identifier	Leader												
ALS S/T #1	R. Steed												
ALS S/T #2	J. Gay												
BLS S/T #5	K. Olson												
BLS S/T #7	C. Costello												
6. Work Assignments: Continue treatment of injured. Support Fire, Haz Mat and Law Enforcement Groups with EMS needs. Coordinate EMS Needs with Red Cross Evacuation Center				7. Special Instructions: Make sure everyone is wearing proper PPE. Establish Escape Routes and make them known to everyone.									
8. Communications (radio and/or phone contact numbers needed for this assignment): <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 35%;"><u>Name/Function</u></td> <td><u>Primary Contact: indicate cell, pager, or radio (frequency/system/channel)</u></td> </tr> <tr> <td>Command / Command/Control</td> <td>CC net Channel 1 T/R 154.900 Command (IC, OSC, Group Sups and Medical Emergencies)</td> </tr> <tr> <td>TAC 1 / Tactical</td> <td>CC net Channel 2 T/R 154.385 Tactical Fire/Rescue</td> </tr> <tr> <td>TAC 2 / Tactical</td> <td>CC net Channel 3 T/R 160.050 Tactical LE</td> </tr> <tr> <td>Air /Ground / Air Operations</td> <td>CC net Channel 9 T/R 170.000 All air tactical operations</td> </tr> </table>						<u>Name/Function</u>	<u>Primary Contact: indicate cell, pager, or radio (frequency/system/channel)</u>	Command / Command/Control	CC net Channel 1 T/R 154.900 Command (IC, OSC, Group Sups and Medical Emergencies)	TAC 1 / Tactical	CC net Channel 2 T/R 154.385 Tactical Fire/Rescue	TAC 2 / Tactical	CC net Channel 3 T/R 160.050 Tactical LE
<u>Name/Function</u>	<u>Primary Contact: indicate cell, pager, or radio (frequency/system/channel)</u>												
Command / Command/Control	CC net Channel 1 T/R 154.900 Command (IC, OSC, Group Sups and Medical Emergencies)												
TAC 1 / Tactical	CC net Channel 2 T/R 154.385 Tactical Fire/Rescue												
TAC 2 / Tactical	CC net Channel 3 T/R 160.050 Tactical LE												
Air /Ground / Air Operations	CC net Channel 9 T/R 170.000 All air tactical operations												
9. Prepared by: Name: <u>F. Sheets</u> Position/Title: <u>RESL</u> Signature: <u></u>		ICS 204 IAP Page <u>6</u> Date/Time: <u>1/22 1000</u>											

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ASSIGNMENT LIST (ICS 204)

1. Incident Name: C & C Train Derailment		2. Operational Period: Date From: 1/22 Date To: 1/22 Time From: 1200 Time To: 2400		3. Branch: Division: Group: Dma Assessmt Staging Area:	
4. Operations Personnel: <u>Name</u> <u>Contact Number(s)</u> Operations Section Chief: George Cason 454-555-8787 Branch Director: _____ Division/Group Supervisor: L. Orozco 454-555-1357					
5. Resources Assigned:			# of Persons	Contact (e.g., phone, pager, radio frequency, etc.)	Reporting Location, Special Equipment and Supplies, Remarks, Notes, Information
Resource Identifier	Leader				
DAT #1	R. Bollier	3	ph 454-555-6567	DP 1 1230hrs	
DAT #2	C. Sarubbi	3	ph 454-555-6567	DP 1 1230hrs	
DAT #3	G. Adams	3	ph 454-555-6567	DP 1 1230hrs	
DAT #4	A. Alfonzo	3	ph 454-555-6567	DP 1 1230hrs	

6. Work Assignments:
 Coordinate with all Groups to assess damage throughout the incident area.

 Assess public facilities for use within 48 hours. Assess impacts to threatened and endangered species.

7. Special Instructions:
 Post Lookouts!
 Identify Escape Routes and make them known to everyone.
 Be expected to have problems with "Runoff Control"! Make sure you monitor runoff.

8. Communications (radio and/or phone contact numbers needed for this assignment):

Name/Function	Primary Contact: indicate cell, pager, or radio (frequency/system/channel)
Command / Command/Control	CC net Channel 1 T/R 154.900 Command (IC, OSC, Group Sups and Medical Emergencies)
TAC 1 / Tactical	CC net Channel 2 T/R 154.385 Tactical
TAC 2 / Tactical	CC net Channel 3 T/R 160.050 Tactical
Air /Ground / Air Operations	CC net Channel 9 T/R 170.000 All air tactical operations

9. Prepared by: Name: F. Sheets Position/Title: RESL Signature: 

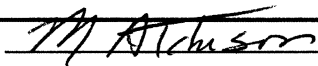
ICS 204

IAP Page 7

Date/Time: 1/22 1000

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INCIDENT RADIO COMMUNICATIONS PLAN (ICS 205)

1. Incident Name: C & C Derailment				2. Date/Time Prepared: Date: 1/22 Time: 1000hrs				3. Operational Period: Date From: 1/22 Date To: 1/22 Time From: 1200 Time To: 2400			
4. Basic Radio Channel Use:											
Zone Grp.	Ch #	Function	Channel Name/Trunked Radio System Talkgroup	Assignment	RX Freq N or W	RX Tone/NAC	TX Freq N or W	TX Tone/NAC	Mode (A, D, or M)	Remarks	
	1	Command	CC net Channel 1	Command/contl	154.900 N		154.900 N		D	OSC, OPBD, Grp Supervisors, and Medical emergencies	
	2	Tactical	CC net Channel 2	Fire/Rescue Tactical	154.385 N		154.385 N		D	Fire and Rescue Tactical Operations	
	3	Tactical	CC net Channel 3	LE Tactical	160.050 N		160.050 N		D	Law Enforcement Tactical Operations	
	8	HazMat	CC net Channel 8	HazMat Tactical	155.040 N		155.040 N		D	HazMat Tactical Entry Only	
	9	Air to Ground	CC net Channel 9	Air Operations	170.000 N		170.000 N		D	All Air Operations if needed	
5. Special Instructions:											
6. Prepared by (Communications Unit Leader): Name: <u>M. Atchison</u> Signature: <u></u>											
ICS 205			IAP Page <u>8</u>			Date/Time: <u>1/22 1100hrs</u>					

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MEDICAL PLAN (ICS 206)

1. Incident Name: C & C Train Derailment		2. Operational Period: Date From: 1/22 Date To: 1/22 Time From: 1200 Time To: 1200					
3. Medical Aid Stations:							
Name	Location	Contact Number(s)/Frequency	Paramedics on Site?				
Incident Aid Station #1	24th and U St.	Command channel 555-6923	☒ Yes ☐ No				
			☐ Yes ☐ No				
			☐ Yes ☐ No				
			☐ Yes ☐ No				
			☐ Yes ☐ No				
			☐ Yes ☐ No				
4. Transportation (indicate air or ground):							
Ambulance Service	Location	Contact Number(s)/Frequency	Level of Service				
Central City EMS	W and 12th Street	374-3944	☒ ALS ☐ BLS				
Med Flight 1	CC Hospital	555-8989	☒ ALS ☐ BLS				
Fisherville Ambulance	F & 7th St. Fisherville	567-555-0963	☐ ALS ☒ BLS				
Bayport Ambulance Svc	Ferry Blvd. & 7 th Ave., Bayport	599-555-7192	☒ ALS ☐ BLS				
5. Hospitals:							
Hospital Name	Address, Latitude & Longitude if Helipad	Contact Number(s)/Frequency	Travel Time		Trauma Center	Burn Center	Helipad
			Air	Ground			
Central City	D St. Between 31 & 34 St. Lat 39.0589 Lon 120.0936	911	10	20	☒ Yes Level: _____	☒ Yes ☐ No	☒ Yes ☐ No
Faith Hospital	S & 14th Street	911	0	30	☒ Yes Level: _____	☐ Yes ☒ No	☐ Yes ☒ No
Fisherville General	S & 1st St., Fisherville Lat 39.0579 Lon 120.0956	567-555-0963	30	60	☒ Yes Level: _____	☐ Yes ☒ No	☒ Yes ☐ No
					☐ Yes Level: _____	☐ Yes ☐ No	☐ Yes ☐ No
					☐ Yes Level: _____	☐ Yes ☐ No	☐ Yes ☐ No
6. Special Medical Emergency Procedures: The DIVS/Group Supervisor will take charge of a Medical Emergency, notify EMC Dispatch on Command Channel. Dispatch will clear all radio traffic except for the emergency. The closest EMT will respond to the incident for triage and treatment. The DIVS/Group Supervisor will give Dispatch the following information: type of injury, mechanism, type of transport needed, and location. Gross Decon will be preformed on all patients ☐ Check box if aviation assets are utilized for rescue. If assets are used, coordinate with Air Operations.							
7. Prepared by (Medical Unit Leader): Name: <u>K. Lujan</u> Signature: <u>K. Lujan</u>							
8. Approved by (Safety Officer): Name: <u>N. Dennis</u> Signature: <u>N. Dennis</u>							
ICS 206		IAP Page <u>9</u>		Date/Time: <u>1/22 1000</u>			

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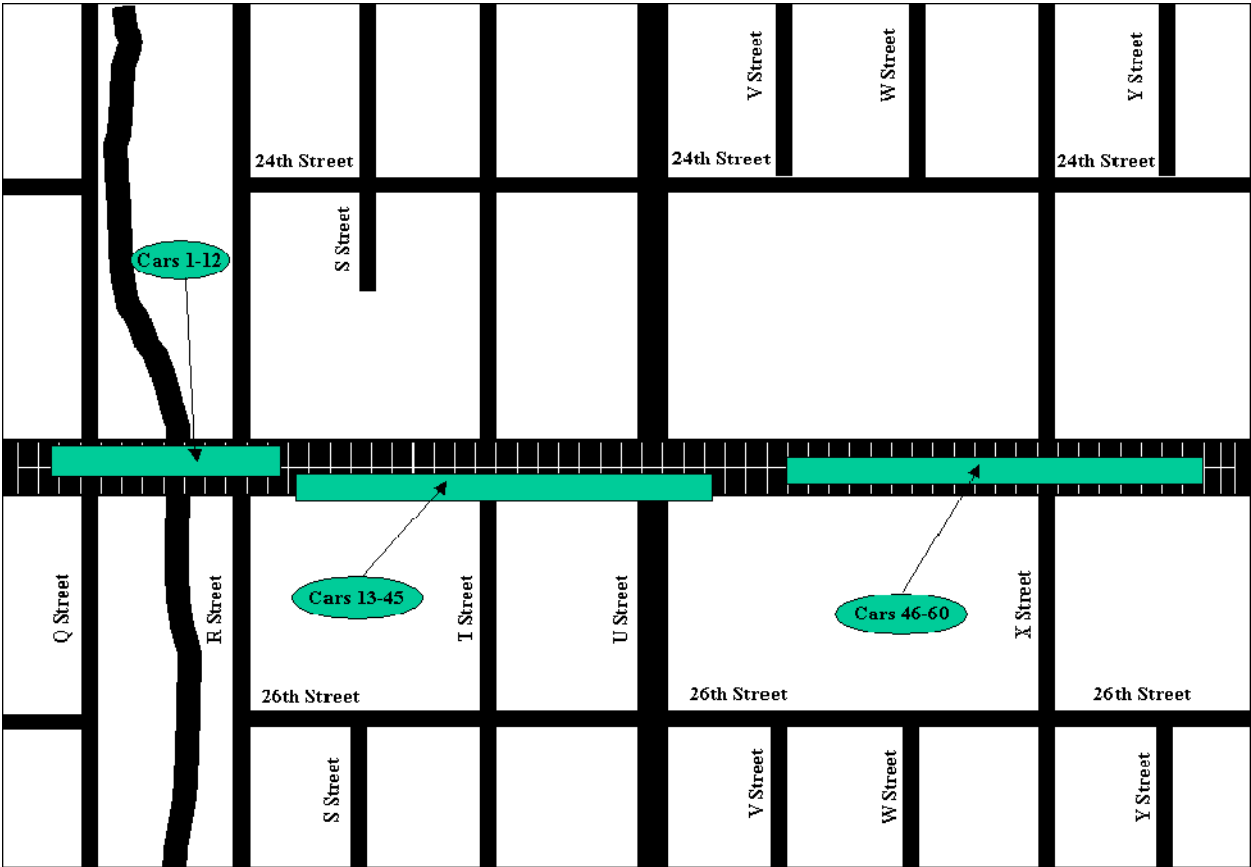
SAFETY MESSAGE/PLAN (ICS 208)

1. Incident Name: CC Train Derailment	2. Operational Period: Date From: 1/22 Time From: 1200	Date To: 1/22 Time To: 2400
3. Safety Message/Expanded Safety Message, Safety Plan, Site Safety Plan: ○ <i>Know where you and your crew members are at "<u>all</u>" times.</i> Lookouts Communication Escape Route Safety Zones PPE: Personal protective equipment continues to be our first line of defense against injury or potential exposures. Level D is the minimum level of PPE for any field assignment. Level D is defined as: Durable clothing (long pants), steel toed-boots, safety glasses with side protection, goggles and aprons if needed for splash protection, hard hat if impact or overhead hazards are present, ear plugs for equipment or other loud noises, N-95 respirators for dust or odor and gloves (leather, nitrile, etc.) as needed for the task. The IAP 204 forms list additional PPE requirements (Level C & B) specific to each operational assignment. If you have questions about the selection or use of PPE specified for any operation, please ask your supervisor and safety officer. ➤ PPE!!! ➤ Warning Alarms!!! ➤ Escape Routes!!! ➤ Accountability!!!		
4. Site Safety Plan Required? Yes ☐ No ☒ Approved Site Safety Plan(s) Located At: I C P		
5. Prepared by: Name: N Dennis Position/Title: SOFR Signature: 		
ICS 208	IAP Page 10	Date/Time: 1/22 0800

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1. Incident Name: C & C Train Derailment	2. Operational Period: Date From: 1/22 Date To: 1/22 Time From: 1200 Time To: 2400
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Site Map



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1. Incident Name: C & C Train Derailment	2. Operational Period: Date From: 1/22 Date To: 1/22 Time From: 1200 Time To: 2400
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Train Incident Traffic Plan

The ICP is located on the corner of 24th Street and W Street. To access the incident from the ICP take 24th Street to X Street to the rail line. The return route to the ICP will follow R Street to 24th Street.

Fuel is located at the corner of 24th Street and V Street.

A mandatory vehicle wash station will be set up at R Street south of 24th Street.

All incident vehicles will be washed prior to release from the incident.

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Information Required about the AREP

AGENCY _____

AREP Name _____

Contact Methods

Emergency Contact _____

Phone #'s _____

E-Mail _____

Fax _____

Address _____

Station Location _____

Lodging Location _____

Decision Making Level _____

Backup/Relief Planned _____

Health issues you would like the LOFR to know about?

Other _____

CHECKLIST OF INFORMATION REQUIRED OF A PARTICIPATING AGENCY

Agency _____ AREP _____ AREP primary contact _____

Is Agency in Unified Command? Yes ___ No ___

Resources

On Scene

Available, if needed

Capabilities

Limitations

Response times of resources not at scene.

Are the resources contractors or agency employees?

Special Needs or Requirements (i.e. maximum work hours, union agreements, and time out or maximum assignment time).

Off-site support activities or available resources (e.g., facilities or mechanics).

What is the Agency's mission or objectives as it relates to this incident? Are there any agency specific issues or concerns?

Level of Authority or Approval requirements.

Resource ordering procedures (how to contact the agency's EOC)

Information on pay procedures and funding issues.

Agency-specific cost tracking requirements.

Agency-specific Demobilization requirements.

How long does the Agency expect to commit resources to the incident?

Available Communications methods between the Agency and the IMT (phones, email, radio).

LIAISON OFFICER MASTER POC

(Used as a wall chart in the ICP)

AGENCY	TITLE RANK	NAME	CELL PHONE	LAND LINE	FAX	E-MAIL	ADDRESS	City & State	Zip Code	Support (Direct or Indirect) Action*	Status**
US ARMY	Col	Dan Boone	541-694-1032	541-694-1032	541-694-1033	dboone@lstInf.div.mil	Ft Smith 4380 SW Military Rd	Fossil Or	97088	Direct 45 2½ Ton Trucks LOA #1	ETA 25 Sep
IMTC	Mr.	J. Onley	661-123-6789	661-113-6789	661-134-9876	jonley@Imtc.com	8808 SW Oak	Bakersfield Ca	98007	Direct Water Buckets LOA#2	20 OH 35 OR ETA 26 Sep
FBI	Agent	JoAnne Commacho	203-786-9997	203-786-8897	203-132-1072	Sculy@fbi.gov	2200 E Street	Portland Or	97070	Indirect DNA Reports LOA#3	Due 1 Oct 04
US SENATE	Senator	Dave Wright	707-957-5554	404-957-6644	404-957-6644	dwright@fs.gov	300 I Street	DC	20005	Indirect Emergency Funds LOA #4	Completed
US ARMY	Col	Dan Boone	541-694-1032	541-694-1032	541-694-103	dboone@lstInf.div.mil	Ft Smith 4380 SW Military Rd	Fossil Or	97088	Direct 45 2½ Ton Trucks LOA#1	ETA 25 Sep

*Direct Support: One-to-one contact and communication with action officer

*Indirect support: One-to-one contact with multiple individuals in the unit (e.g. Inventory Specialists); Contact is seldom with the same individual

*LOA # = Specific Actions taken by the LO with point of contact; see LO Action file

**ETA = Estimated Time of Arrival: May be listed as “date time group” 0925163004

**OH = On Hand

**OR = On Request or On Order

**POC = Person of Contact

**PA = Pending Action

**FUA = Follow-Up Action