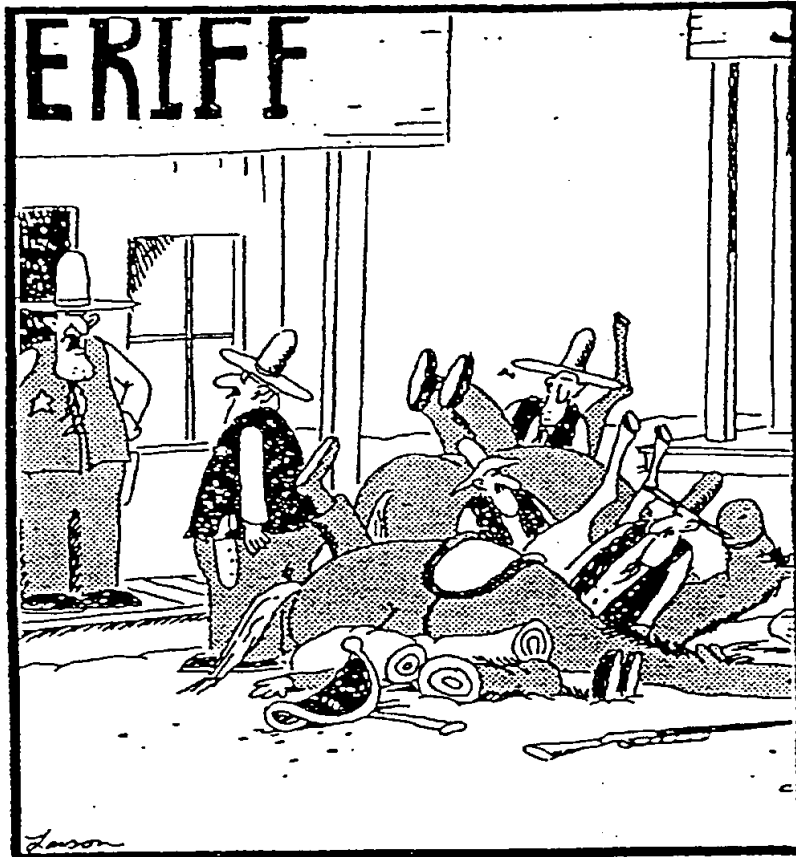


# INCIDENT ACTION PLAN

1400

## ICS FOR MAJOR/COMPLEX INCIDENTS



"And so you just threw everything together? ...  
Mathews, a posse is something  
you have to *organize*."

SEPTEMBER 12-13, 2018  
SARATOGA COUNTY  
WILTON, NY



## INCIDENT OBJECTIVES (ICS 202)

<b>1. Incident Name:</b> SARATOGA I400	<b>2. Operational Period:</b> Date From: 09/12/18 Time From: 0800	Date To: 09/13/18 Time To: 1700
--	--	------------------------------------

**3. Objective(s):**

- 1-Provide a safe and comfortable classroom environment and if an emergency occurs that impacts the classroom or training facility ensure accountability of all incident personnel.
  
- 2- Ensure all Unit instructional objectives of the national ICS400 curriculum are met as documented by 100% of students successfully passing the final course exam administered on September 13 2018.
  
- 3-Return Incident Facilities to clean and orderly condition at completion of incident
  
- 4-Provide documentation of course completion to NYOEM by submitting completed final exams, student registration materials and instructor time and travel to NYOEM by September 18, 2018.

**4. Operational Period Command Emphasis:**

This is a course about the ICS processes used on very large scale and long duration incidents. Some of the concepts are used frequently on large scale incidents, while some of the concepts and methods are only rarely used. Most students may have a limited background on these large scale / long duration incidents, so it is valuable for students to allow themselves to be open to new concepts.

**General Situational Awareness : Weather forecast**

**Wednesday 09/12** 10% / 0 in. Cloudy skies. High 78F. Winds NE at 5 to 10 mph. Wednesday Night 20% / 0 in. Considerable clouds early. Some decrease in clouds late. Low 62F. Winds light and variable.

**Thursday 09/13** 20% / 0 in Partly cloudy skies. A stray shower or thunderstorm is possible. High around 80F. Winds light and variable. Thursday Night 09/13 10% / 0 in Partly to mostly cloudy. Low 63F. Winds light and variable.

Keep an eye on Hurricane Florence for potential impacts.

**5. Site Safety Plan Required?** Yes  No

**Approved Site Safety Plan(s) Located at:**


**6. Incident Action Plan** (the items checked below are included in this Incident Action Plan):

<input checked="" type="checkbox"/> ICS 203 <input checked="" type="checkbox"/> ICS 204 <input type="checkbox"/> ICS 205 <input type="checkbox"/> ICS 205A <input type="checkbox"/> ICS 206	<input type="checkbox"/> ICS 207 <input type="checkbox"/> ICS 208 <input type="checkbox"/> Map/Chart <input type="checkbox"/> Weather Forecast/Tides/Currents	<b>Other Attachments:</b> <input checked="" type="checkbox"/> <b>ICS 214 Activity Log</b> <input type="checkbox"/> _____ <input type="checkbox"/> _____ <input type="checkbox"/> _____
---	--	--

**7. Prepared by:** Name: Bob Panko \_\_\_\_\_ Position/Title: ICT4 \_\_\_\_\_ Signature: *Robert A Panko*

**8. Approved by Incident Commander:** Name: \_\_\_\_\_ Robert Panko \_\_\_\_\_ Signature: *Robert A Panko*

## ORGANIZATION ASSIGNMENT LIST (ICS 203)

<b>1. Incident Name:</b> SARATOGA I400		<b>2. Operational Period:</b> Date From: 09/12/18 Time From: 0800		<b>Date To:</b> 09/13/18 <b>Time To:</b> 1700	
			<b>7. Operations Section:</b>		
IC/UCs	Bob Panko (305-323-1385)	Chief			
		Deputy			
Deputy	Bill Campbell (518-605-8941)	Staging Area			
Safety Officer		<b>Branch</b>			
Public Info. Officer		Branch Director			
Liaison Officer		Deputy			
<b>4. Agency/Organization Representatives:</b>		Task Force Ldr			
Agency/Organization		Task Force Ldr			
SARATOGA County	Michael R. Stanley (518.949.0929)	Group			
Wilton Fire Dept	Chief Scott Brackett (518-376-9709)	Division/Group			
		Division/Group			
		<b>Branch</b>			
		Branch Director			
		Deputy			
<b>5. Planning Section:</b>		Division/Group			
Chief		Division/Group			
Deputy		Division/Group			
Resources Unit		Division/Group			
Situation Unit		Division/Group			
Documentation Unit		<b>Branch</b>			
Demobilization Unit		Branch Director			
Technical Specialists		Deputy			
		Division/Group			
<b>6. Logistics Section:</b>		Division/Group			
Chief		Division/Group			
Deputy		<b>Air Operations Branch</b>			
<b>Support Branch</b>		Air Ops Branch Dir.			
Director					
Supply Unit					
Facilities Unit		<b>8. Finance/Administration Section:</b>			
Ground Support Unit		Chief			
<b>Service Branch</b>		Deputy			
Director		Time Unit			
Communications Unit		Procurement Unit			
Medical Unit		Comp/Claims Unit			
Food Unit		Cost Unit			
<b>9. Prepared by:</b> Name: Bob Panko		Position/Title: ICT4		Signature: 	
ICS 203	IAP Page <u>3</u>	Date/Time: 09/10/18 1430			

## ASSIGNMENT LIST (ICS 204)

<b>1. Incident Name:</b> <b>SARATOGA I400</b>		<b>2. Operational Period:</b> Date From: 09/12/18      Date To: 09/12/18 Time From: 0800          Time To: 1700		<b>3.</b> <b>Branch:</b>	
<b>4. Operations Personnel:</b> <u>Name</u> _____ <u>Contact Number(s)</u> _____ Operations Section Chief: _____ Branch Director: _____ Division/Group Supervisor: _____			<b>Division:</b>  <b>Group:</b>  <b>Staging Area:</b>		
<b>5. Resources Assigned:</b>		# of Persons	Scheduled Times	Reporting Location, Special Equipment and Supplies, Remarks, Notes, Information	
Resource Identifier	Leader				
UNIT 1-COURSE OVERVIEW	Bob Panko		0830-0900	DP1	
UNIT 2-ICS REVIEW FOR C&G	Bob Panko		0910-1145	DP1	
UNIT 3-MAJOR INC MNGT	Bill Campbell		1245-1615	DP1	
<b>6. Work Assignments:</b>  IC/DPIC will prep room and ensure all A/V equipment is functional and course materials are on hand starting at 0700.  Module Leaders to provide 10 min break each hour. Students will prepare Activity Logs at end of the day and submit to IC.					
<b>7. Special Instructions:</b>  Be sure to check if students can leave their materials in classroom overnight.					
<b>8. Communications</b> (radio and/or phone contact numbers needed for this assignment): Name/Function _____ Primary Contact: indicate cell, pager, or radio (frequency/system/channel) _____ _____ / _____ _____ / _____ _____ / _____ _____ / _____					
<b>9. Prepared by:</b> Name: Bob Panko _____ Position/Title: ICT4 _____ Signature: <i>Robert A Panko</i> _____					
ICS 204	IAP Page <u>  4  </u>	Date/Time: 09/10/18 1430 _____			

## ASSIGNMENT LIST (ICS 204)

<b>1. Incident Name:</b> <b>SARATOGA I400</b>		<b>2. Operational Period:</b> Date From: 09/13//18      Date To: 09/13/18 Time From: 0800              Time To: 1700		<b>3.</b> <b>Branch:</b>	
<b>4. Operations Personnel:</b> <u>Name</u> _____ <u>Contact Number(s)</u> _____ Operations Section Chief: _____ Branch Director: _____ Division/Group Supervisor: _____			<b>Division:</b>  <b>Group:</b>  <b>Staging Area:</b>		
<b>5. Resources Assigned:</b>		# of Persons	Scheduled Times	Reporting Location, Special Equipment and Supplies, Remarks, Notes, Information	
Resource Identifier	Leader				
OP Briefing	Bob Panko			0830-0850	DP1
UNIT 4-AREA COMMND	Bill Campbell			0850-1145	DP1
UNIT 5-MULTI AGENCY COORD	Bob Panko			1245-1500	DP1
UNIT 6-SUMMARY / EXAM	Bob Panko		1500-1600	DP1	
<b>6. Work Assignments:</b>  IC/DPIC will prep room and ensure all A/V equipment is functional and course materials are on hand starting at 0730.  Students will complete NYSOEM Course Evaluation and submit to IC for review and submission to NYSOEM Training Division.					
<b>7. Special Instructions:</b>					
<b>8. Communications</b> (radio and/or phone contact numbers needed for this assignment): Name/Function _____ Primary Contact: indicate cell, pager, or radio (frequency/system/channel) _____ _____ / _____ _____ / _____ _____ / _____ _____ / _____					
<b>9. Prepared by:</b> Name: Bob Panko _____ Position/Title: ICT4 _____ Signature: <i>Robert A Panko</i> _____					
ICS 204	IAP Page <u>5</u>	Date/Time: 09/10/18 1500_____			





